



Mental Health Clinician

Program: Holy Family Specialized Learning

Reports to: Director of Education-Specialized Learning

Location: Emsworth

Hours: 10 month full time, 40 hours per week Monday- Friday

Please Note: *Candidates will be required to show proof of being fully vaccinated against COVID-19 upon commencing employment. Reasonable accommodations will be considered on a case-by-case basis for exemptions to this requirement in accordance with applicable law. Applicants should be aware that for client-facing roles, particularly those involving close contact with vulnerable individuals, accommodations that involve remaining unvaccinated against COVID-19 may not be deemed reasonable. The Company will engage in the interactive process on an individualized basis in light of each particular role.*

MISSION AND NEED

Holy Family Institute (HFI) is a 120-year-old Catholic organization with an impeccable history of serving children and families in the Pittsburgh Region. We are one of Pittsburgh's largest social service organizations operating 15 programs in three counties. We are an independent organization guided by Catholic Social Teachings and serving people of all faiths and backgrounds.

HFI is seeking a Mental Health Clinician to work in our Specialized Learning school. Our Specialized Learning school is a licensed, private academic school for elementary and secondary students in Allegheny and surrounding counties and enrollment is based on referrals from the home school districts.

General Statement of Duties: Provides support to students in the classroom to create a positive environment.

Essential Functions:

- Discusses the comprehensive school counseling program with the school administrator, including the SELF Psycho-Education Curriculum.
- Uses the majority of time providing direct services through the Mental Health Curriculum, Preventive and Responsive Services, Individual.
- Student Planning, and most remaining time in program management, system support, and accountability.
- Consults and collaborates effectively with parents/guardians, teachers, administrators, and other educational/community resources regarding students with identified concerns and needs.

- Communicates the goals of the comprehensive school counseling program to education stakeholders (i.e., administrators, teachers, students, parents, and community/agency providers).
- Monitors student academic performance, behavior, and attendance and facilitates appropriate interventions.
- Assists all students, individually or in groups, with developing academic, career and personal/social skills, goals, and plans.
- Accurately and appropriately uses assessment procedures for determining and structuring individual and group counseling services.
- Refer children with problems and their parents to special programs, specialists, and outside agencies.
- Adheres to other requests as indicated by supervisor.

Minimum Qualifications:

Master’s degree in Social Services and two or more years of experience working in Social Services.

- Must Maintain strict adherence to Child Protective Service Laws.
- Must be able to implement CPI (Crisis Prevention Intervention) non-passive behavior techniques and have minimum 6 months experience working with at-risk children.
- Demonstrated knowledge of child and adolescent behavior and development preferred. Additionally, candidate must be physically capable of managing student behavior.

Excellent written and verbal communication skills.

Demonstrated ability to work independently and to conduct assignments to completion within parameters of instructions given, prescribed routines, and standard accepted practices.

Must have Act 33/34 and FBI clearances and valid PA driver’s license

- Ability to perform the essential job functions consistent, safely, and successfully with the ADA, FMLA and other federal, state, and local standards
- Ability to maintain regular, punctual attendance consistent with the ADA, FMLA and other federal, state, and local standards
- Must be able to talk, listen and speak clearly in person/ on telephone.
- Must be able to sit for extended periods of time operating a computer

COMMITMENT TO SOCIAL JUSTICE

Holy Family Institute and its affiliated organizations are committed to an environment that respects and values every human being and individual differences. We will invest time and resources to create an inclusive environment for all of our stakeholders. This means we will respect diversity that includes race, ethnicity, gender, socioeconomic status, education, disability, language, and sexual orientation. We also believe that we should be “Faithful Listeners” and embrace diversity of ideas, perspectives, and values. We believe in providing access, opportunity, fair treatment, and advancement for all people. Believing that “God is Found in Everyday Activities” we will do our best to eliminate barriers that prevent full participation in our programs and services. We believe “Loving Relationships” means that all are welcome, all are neighbors, and there are no exceptions. With this belief we aim to create an environment in which any

individual or group can feel welcomed, respected, supportive, and valued.

Holy Family Institute is an Equal Opportunity Employer