

Holy Family Institute THERAPIST of PACT Program (Parent & Child Together Program)

McKees Rocks – Community Resource Center

Division: Holy Family Institute

Reports to: Supervisor of PACT Program

Hours: Full-time. Must show flexibility in scheduling to satisfy the needs of the clients.

General Statement of Duties:

This position directly provides a comprehensive assessment, treatment planning, crisis intervention, skill building, concrete services, advocacy and direct face-to-face counseling with children and families referred by CYF. The services are provided in the home or at a place convenient to the family (e.g. school or community setting). The services are provided using the PACT model.

Essential Functions:

1. Promotes the Mission and Philosophy of Holy Family Institute.
2. Accept referrals 24/7, completing client intake session within 7 days of referral.
3. Carry a caseload of 6-8 families, serving an average of 18-22 families per year.
4. Meet with families 1-2 times per week, approximately 2-4 hours per week over a 90 day period.
5. Maintain a flexible work week scheduling sessions at times that are convenient for families including evenings, weekends and holidays.
6. Adhere to the principles and fidelity of the PACT Model using foundational strategies such as Motivational Interviewing, Active Listening, Cognitive Behavioral Therapy and Solution Focused Techniques as well as a variety of teaching methods to help families acquire and maintain skills.
7. Review performance data to identify needed areas of improvement, working with supervisor and PACT consultant to implement quality enhancement or quality improvement plans.
8. Be available to families 24 hours a day seven days a week carry a cell phone and when unavailable submit the names of your families to the administrative on-call and up- dating those names when needed by informing the administrator on call when a family is discharged and when there is an admission.

Minimum Qualifications:

Master's Degree in Social Work, Counseling or related field or a Bachelor's Degree in Social Work, Counseling or related field and at least 2 years' experience working with children and families. Must have Act 33/34 and FBI clearances. Current First Aid and CPR certification. Work is performed in office, community and clients' homes. Must be flexible to work evenings, weekends and holidays.

Excellent written and verbal communication skills. Must be able to engage children and families utilizing Motivational Interviewing, Reflective listening, Solution Focused Techniques and Cognitive Behavioral Therapy. Advocate for families. Demonstrates ability and knowledge of basic computer skills utilizing Microsoft Office and Office 365. Must possess a valid Pa. driver's license, vehicle and maintain required vehicle insurance. Knowledge of the CYF System. Demonstrates ability to work with diverse individuals, exercise discretion, maintain client confidentiality. Demonstrates ability to work independently.