

Holy Family Institute

Holy Family Specialized Learning

Nursing Assistant

School Year 2019-2020

Employer: Holy Family Institute

Reports to: Building Principal

Hours: FT 9 month position during the school year.

General Statement of Duties: The Nursing Assistant will provide medical assessment support to students.

Essential Functions:

1. Promotes the Mission and Philosophy of Holy Family Institute.
2. Applies appropriate nursing techniques to meet the unique needs of the students.
3. Completes required documentation regarding students, families and healthcare providers in a systematic and continuous manner.
4. Uses or adapts appropriate medical plan to meet individual client needs.
5. Provides education and information to parents, teachers and staff relating to health issues.
6. Has effective written, verbal and non-verbal communication skills
7. Maintains a collaborative relationship with other caregivers.
8. Analyze assessment data to arrive at valid conclusions, which can be documented, and follow an appropriate plan of care to acceptable outcomes.
9. Contributes to the development of the educational plan when appropriate.
10. Follows the Treatment Plan Goals as established by the Interagency Team.

Candidate must have an Associate Degree in Nursing or an LPN with a minimum of two years experience working in an educational setting. Additionally, candidate must have a PA driver's license and FBI and Act 33/34 clearances. Candidate must be physically capable of managing client behavior. EOE

Please visit www.hfi-pgh.org/careers to complete the online application.