

***HOLY FAMILY INSTITUTE***  
***Full-time Clinician***  
***Home-based Family Recovery***  
***(HFR) Program***

**Employer:** Holy Family Institute

**Reports to:** HFR Program Supervisor

**Hours:** Full-time Monday-Friday; must be flexible in scheduling to satisfy the needs of the families. Some evening hours and rotating on-call responsibility will be required.

**General Statement of Duties:** Provide treatment services to parents with substance use or co-occurring disorders and their children in their homes.

**Essential Functions:**

1. Promote the philosophy and mission of HFI in the provision of services.
2. Provide both substance use disorder treatment sessions and parent-child sessions focused on attachment, appropriate child development and parenting in the family's home.
3. Conduct assessments, inventories and screening tools.
4. Develop and implement family treatment plans collaboratively with program families using a family-centered, strength-based, Motivational Interviewing approach.
5. Meet weekly with client/family and maintain contact hour requirement on a consistent basis.
6. Document all services provided in the appropriate electronic systems.
7. Provide substance use disorder, parenting, child development and mental health information to parents and families and to staff of other involved agencies as needed.
8. Assure the completion of treatment discharge process.
9. Participate in ongoing program development and quality assurance efforts.
10. Develop and increase personal skills in providing counseling services to clients and families.

**Minimum Qualifications:** Master's Degree in Counseling, Family Therapy, Social Work or Psychology required with excellent understanding of child development and family dynamics, parenting skills, substance use disorders and mental health. Clinical license preferred (LPC/LCSW), **applicants who need licensure supervision hours to achieve LPC/LCSW are strongly encouraged to apply.** A minimum of 2 years of clinical experience in providing counseling to clients and families (a master's level clinical internship may possibly count towards this requirement). Must have a valid PA driver's license

and have or obtain Act 33/34 and FBI clearances. Additionally, must have use of a reliable vehicle during work hours and be physically capable of visiting families in their homes. EOE

**Please visit [www.hfi-pgh.org/careers](http://www.hfi-pgh.org/careers) to complete the online application.**