

Holy Family Institute Journey of Hope Program

Art Instructor/Youth Care Worker – Part time

Employer: Holy Family Institute – Journey of Hope

Locations: Main Campus

Reports to: Education Coordinator

Hours: (This is a part-time 12-month position) – 20 hours per week – flexible.

General Statement of Duties: The Art Instructor will develop lesson plans and lead creative activities for youth of different ages in a trauma-sensitive environment. These activities will encourage creative expression and allow for the exploration of visual arts through different media.

Essential Functions:

1. Promote the Mission and Philosophy of Holy Family Institute.
2. Guide students through activities that may include but is not limited to painting, drawing, designing, sculpting and other creative techniques.
3. Prepare lesson plans and supervise all creative activities in the art classroom. Will be responsible for the management and maintenance of art supplies, materials and classroom space.
4. Guide students through creative projects, supervise the appropriate use of materials, make suggestions and provide feedback.
5. Maintain professional development
6. Assist with other duties or projects as assigned by supervisor that may include planning and preparing crafts or other activities to complete outside of school hours by the milieu staff.
7. Promote cultural sensitivity in the care and treatment of children and co-workers, actively working to reduce bias and promote acculturation.
8. Assist in maintaining facility in accordance with ORR, OCFS, OSHA, DPW and agency health and safety standards.

Minimum Requirements:

Candidate must have a Bachelor's Degree. A valid PA driver's license and current Act 33/34, FBI clearances are required. Additionally, candidate must be physically capable of managing client behavior. Fluency in Spanish language is preferred.

Please visit www.hfi-pgh.org/careers to complete the online application.