

Holy Family Institute Journey of Hope Program Intakes-Crisis Team Clinician Bilingual English/Spanish

Reports to: Lead Clinician

Hours: Full-time, exempt position with flexibility. This position's shift will typically be 10:30pm-6:30am.

Responsibilities: The Intakes-Crisis Team Clinician is responsible for conducting intakes of Unaccompanied Children (UC) who typically arrive to campus during the noted shift hours. The Clinician's tasks shall include welcoming new UC with kindness, compassion, cultural sensitivity and respect. Clinician will be responsible for completing intakes assessments, including very sensitive victimization of risk and human trafficking assessments, and providing clinical guidance, as needed at this tender time. In addition, the Clinician will submit any necessary incident reports to state officials as well as to the Office of Refugee Resettlement within very strict deadlines and procedures. Clinician is responsible for communicating important issues or matters with case management and clinical team members to follow through with based on initial assessments. Clinician will be responsible to provide case notes of initial intakes and counseling session with UC. The Intakes-Crisis Team Clinician will also be available for crisis intervention and psychiatric emergencies and to support all UC in care during the night. During nights when there may not be intakes or UC with emergency counseling needs, the Intakes-Crisis Clinician will audit UC Master Files to ensure that all services provided to each child are properly documented in each child's case file. Clinician utilizes team approach to the care of children and to ensure coordination of services and actively collaborate with clinical and case management team, residential staff and school staff to support UC's participation in program. Final approval for this position will be done by the Project Officer of the Office of Refugee and Resettlement which is a sub-agency of the Department of Health and Human Services of the federal government.

Requirements: Clinicians shall have a Master's degree in social work (MSW) in which direct clinical experience is a program requirement, or Master's degree in psychology, sociology or other relevant behavioral science in which direct clinical experience is a program requirement, or a bachelor's degree plus 5 years clinical employment experience. It is preferred that candidates with Master's also have 2 years of postgraduate direct service delivery experience. Must be licensed or eligible for licensure. Must have Act 33, 34 and FBI Clearances. ***Candidate must be fluent in both English and Spanish (read, write and speak).*** EOE

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