

Holy Family Institute
Specialized Learning

Restoring Hope, Transforming Lives

2017 – 2018

POLICY MANUAL

AND

PARENT & STUDENT HANDBOOK

HFI Specialized Learning

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SCHOOL CONTACTS

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INTRODUCTION

The HFI Specialized Learning seeks to serve those children whose needs are beyond the resources available within the public school system. This program operates with a behavioral philosophy that recognizes the need to shape appropriate school-related responses. Children who come from a history of social and academic failure within the school have demonstrated an inability to respond functionally to the normal incentives available to students in the public school milieu. HFI Specialized Learning provides a structured system of rewards and instructive outcomes within the context of a school-wide token economy that acts to encourage more adaptive responses to the education environment. Individualized behavior programs emphasizing and recognizing the appropriate academic behaviors frequently augment the school-wide system and are designed to ensure the success for even the most recalcitrant student.

HFI Specialized Learning has classrooms that are designed to meet the needs of students whose behaviors have impeded their academic and social progress within the public school environment. The School provides a full range of specially designed academic services in accordance with state and federal regulations and are able to serve both elementary and secondary-aged populations. The School operates with a commitment to public school education and seeks to resocialize students so that they may benefit from the educational service available within the home school.

HFI SPECIALIZED LEARNING MISSION STATEMENT

HFI Specialized Learning provides care and professional treatment services to children and families in crisis. We are committed to helping children, strengthening families and preserving the dignity of family life.

TRAUMA INFORMED CARE

While enrolled in school at HFI Specialized Learning, your child will participate in the Trauma Informed Care. The emphasis of this model is on seven commitments, including, Non-Violence, Emotional Intelligence, Social Learning, Open Communication, Social Responsibility, Democracy and Shared Governance, and Growth and Change. We are creating a culture where your child can express his/her needs openly and have the language to do so. Students will begin discussing the concept of Safety Plans, which is a tool used to identify techniques to appropriately deal with emotions. Students will create a list of simple steps to take that help them calm down and focus in an adverse situation.

BULLYING PREVENTION POLICY

The Olweus Bullying Prevention Program is one of the best-known bullying prevention programs. The goals of OBPP are to reduce bullying problems and prevent new bullying problems from happening. The program also works to make relationships better among students. The program is for all students, not just those who are being bullied or who are bullying others. We take these situations seriously and work hard to prevent and/or correct any bullying issues. Our school staff members are trained to deal with situations when they occur.

GENERAL INFORMATION

FINANCIAL OBLIGATIONS

HFI Specialized Learning believes that students must respect property and develop feelings of pride in community institutions. The school issues books and Chromebooks needed for particular courses of study, desks, chairs, etc. It is the student's duty to take care of all these loaned items. Any destruction, accidental or intentional, must be paid for at the HFI Specialized Learning office.

Additionally, all fines for smoking must be paid in a timely manner. The school office manager will give the student a receipt for all paid debts and fines. School records will be withheld for any student who fails to pay their fine or debts incurred for damaged or lost items. Subsequently, charges could be filed with the local magistrate.

DAILY SCHOOL SCHEDULE

The school day officially begins at 8:00 a.m. and is finished at 2:30 p.m. Lunch takes place according to students' schedules. Students are provided lunches in the school's cafeteria.

For those students who take school bus transportation, there usually are no problems arriving at school on time. Students may not be admitted to the school beyond that time unless there are extenuating circumstances, such as a bus delay. Students who arrive later due to such circumstances must report to the main office prior to admittance to the classroom and have their parent/guardian sign them in. Doctor's notes are expected when late arrivals are to be excused by appointment.

EARLY DISMISSALS

Throughout the school year, early dismissals have been scheduled. Students will be dismissed at 11:20 a.m. These dates are clearly indicated on the school calendar. Home school districts will continue to provide transportation on these days.

INCLEMENT WEATHER

This is the procedure to follow in the event of delays and cancellations due to inclement weather.

1. Listen to WPXI, KDKA or WTAE for the school closings and delays. HFI Specialized Learning is in the North Hills School District area.
2. Listen for your HOME SCHOOL DISTRICTS delay and cancellation schedule. The company that transports your child will follow the longest delay or cancellation schedule between PITTSBURGH SCHOOLS and your HOME SCHOOL DISTRICT.
3. If you are unsure of any transportation schedule, please call your carrier. Do not call HFI Specialized Learning.

HFI Specialized Learning does not have delays due to inclement weather. Staff will be in the schools at the normal scheduled times.

TRANSPORTATION REGULATIONS

The school district in which you live provides free transportation to students attending the HFI Specialized Learning. However, even if you come by school bus, traffic is always a possible source of danger. Be careful when crossing streets and in going or leaving vehicles or buildings regardless of how you travel. Students are not allowed to drive to school at HFI Specialized Learning.

POLICIES, RULES & DEFINITIONS

GRADING AND GRADUATION POLICIES

The Pennsylvania Department of Education has established the requirements that students need for high school graduation. Those students in grade 9 through 12 who wish to receive high school diplomas need to obtain the necessary requirements specified by the sending school district to graduate with a degree.

To earn credit and a letter grade for a course, a student must be present for a minimum of 70% of the days and class hours for that course and can only receive credit for it when they have a passing grade. Thirty (30%) non-attendance in the scheduled class of any credit earning course will result in denial of credit (NC) for the academic semester.

HFI SPECIALIZED LEARNING HOMEWORK POLICY

Homework is an important part of your education and your teachers will assign homework for review and to practice the work you learn in class. You should have a quiet place where you can work alone.

If you have problems with your homework, you should ask your teacher about it the next day. Remember that some of your classmates may need homework assignments that are different than those assigned to you. Yours and theirs both are important!

TEACHER-PARENT COMMUNICATION

A school report will be given to each student at the end of every school day. This report will keep you apprised of your son's/daughter's behavior for that day.

Teachers will write comments or list any homework as is necessary. Teachers and other staff members will contact parents by telephone when they feel it is necessary. We encourage parent/guardians to contact us by telephone, email, or letter when they have any questions or concerns. Any parent wishing to have a conference, needs only to contact the office to arrange a date and time.

Report cards will be issued every nine weeks.

Holy Family Grading Scale

90-100 = A

80 – 89 = B

70 – 79 = C

60 – 69 = D

59 – 0 = F

IDEAS FOR HELPING YOUR CHILD

1. Co-operate with the school to make homework effective.
2. Provide your child with suitable study conditions (desk or table, light, books, supplies)
3. Reserve a time for **homework and turn off the television.**
4. Encourage your child, but avoid undue pressure.
5. Show interest in what your children are doing, but do not do the work for them.
6. Understand that the school expects homework to be completed and returned.

ATTENDANCE PROCEDURES AND POLICIES

ATTENDANCE POLICY

For a student to receive credit for a course, they must meet both academic and attendance requirements established and approved by HFI Specialized Learning.

ATTENDANCE PROCEDURE

In order to maintain the classroom routine, promptness to school and regular attendance are necessary to guarantee that your child receives the best possible education; therefore, HFI Specialized Learning will do everything to insure that your child is in daily attendance.

THE FOLLOWING IS AN EXPLANATION OF THIS POLICY

1. If your son/daughter will not be coming to school on any given day, you will need to contact the school by phone the morning of the absence.
2. If your son/daughter does not arrive to school by 8:30 a.m. on any given school day, we will call your home to confirm the whereabouts of your child. If contact cannot be made, it will be recorded as an UNEXCUSED ABSENCE on the attendance card. If a student arrives after 10:30 a.m. without a legal excuse, student will be sent home and it will be considered an unexcused absence for the entire day. (No exceptions)
3. The home school district will be notified of absences and will be sent a copy of the student's report card every 9 weeks. If necessary, truancy charges may be filed.
4. Parents/Guardians must send a written excuse to accompany the student upon his/her return to school following the absence. If the absences are 3 days or more, a doctor's excuse is necessary for the student to return to school.

EXCUSED (LEGAL) ABSENCES AND EARLY DISMISSALS

Absences or early dismissals are legally excused, as determined by the PA School Code, for the following reasons:

1. Personal: Student's own illness or quarantine; death in family.
2. Tutorial programs and/or counseling programs, which are not available in the school and which do not conflict with the regular school program.
3. Observance of religious holidays.

MAKE-UP WORK

Students or parents are encourage to request make-up work when a student will be absent for an extended period of time. Requests should be made through student's respective teacher(s). A reasonable time to complete work will be given to the student. A failing grade on each assignment will result for work not completed to the teacher's specification within the stated reasonable time period.

TRUANCY

Truancy is defined as the act of staying out of school without permission or excuse. After three illegal absences, the school can file truancy. Pennsylvania legislation, Act 29, raises to \$300 the fine for truancy placed on parents and requires them to pay court costs or be sentenced to complete a parenting education program. Both the truant child and parents must appear at a hearing by the district justice. If

the parents/guardians show that they took reasonable steps to ensure the attendance of the child, they will not be convicted of a summary offense. If the parents are not convicted and the child continues to be truant, the child can be fined up to \$300 or be assigned to an adjudication alternative program. The law also grants school attendance officers and home and school visitors arrest powers.

Act 29 also removes from truant juveniles their driving privileges for 90 days for a first offense and six months for a second, while juveniles who are unlicensed are prohibited from applying for a learner's permit for 90 days (first offense).

STUDENT DISCIPLINE CODE

I am a good student, therefore:

1. I will do my best at all times.
2. I will listen and learn.
3. I will be courteous and respectful to all staff and students.
4. I will treat other people the way I want to be treated.
5. I will come to school on time and be prepared to work every day.
6. I will complete all class work and homework assignments accurately and on time.
7. I will settle problems without fighting.
8. I will use appropriate language with staff and students.
9. I will come to school dressed appropriately.
10. I will take pride in myself and in my school.
11. I will respect the property of others.
12. I will be responsible for my own actions.
13. I will only eat food in designated areas of the school and only at the designated times.

STUDENT DRESS CODE POLICY

Violations of the dress code policy will not be tolerated. Parents/guardians may be notified and asked to bring a change of clothing. If appropriate clothing cannot be obtained, the student must wear the clothing provided by the Administration.

1. Students are expected to wear clean, neat clothing. No head coverings, hoodies, hats, sunglasses, jackets or coats are to be worn in the building.
2. Students may not wear slippers or tongs (flip flops).
3. Clothing that is obscene and vulgar or promotes the use of illegal substances (alcohol, drugs, tobacco and/or gangs/violence) may not be worn. This includes muscle shirts. Shirts/blouses must have sleeves.
4. Skirts must be no more than two inches above the knee and shorts no more than 4 inches above the knee. Pants or shorts may not be worn below the waist (no sagging).
5. Shoulders must be covered (no spaghetti straps).
6. Top exposing the chest or a bare midriff are not permitted and must be able to be tucked in.
7. No heavy/oversized jewelry.
8. No clothing that is excessively tight made of see-through material or that exposes underwear or any type of undergarment.

The Faculty and Administration have the right to question a student's dress and take necessary action if it perceived to be causing a disruption to the learning of others.

STUDENT CHECK POLICY

In an effort to establish a safe and healthy environment for the students attending the HFI Specialized Learning, we have established a policy of checking our students upon entrance to school. Each student will be patted down and have pockets emptied by a staff member. The student will then walk through metal detector and/or be electronically wanded and asked to remove shoes for inspection. If at any time during the school day a student is suspected of possessing contraband, he/she can and will be checked again. Items such as cigarettes, tobacco products, vapor cigarettes and lighters are not permitted. If a student has these items in his/her possession, they will be confiscated. No open containers of food or beverage are permitted in the school buildings. If, at anytime, we discover an item in the student's possession that we feel would pose a danger to the student or any other person, including weapons, illegal substances including drugs, drug paraphernalia or alcohol, the following measures will be taken.

1. Item will be confiscated and locked in the main office.
2. Parent/Guardian will be contacted.
3. A parent/guardian conference will be requested.

If circumstances warrant, authorities will be contacted

BACKPACKS

Students are not permitted to carry backpacks during the school day. Backpacks will be stored and locked up in the main office.

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ELECTRONIC DEVICES, INAPPROPRIATE ITEMS

No beepers, pagers, cellular phones, electronic games, laser pointers, dice or other items that the Administration feel are inappropriate in the educational environment are permitted to be used in the building during the school day. The faculty or Administration will confiscate these items, during the check-in process and/or throughout the school day. If the items are turned in during the check-in process, they will be locked in the main office and returned to the student at the end of the school day. If students decide not to turn in their items and they are confiscated a parent/guardian will need to come to school to claim the item.

RADIOS AND WALKMAN & OTHER ELECTRONIC DEVICES

HFI Specialized Learning is **NOT RESPONSIBLE** for lost or stolen electronic devices. This includes but is not limited to:

- Handheld video games;
- Ipods/MP3 players;
- Cellular phones/pagers;
- DVD Players;
- Walkman's/CD Players;
- PSP/PSP2's;
- Any video games cartridges.

Any items brought into the building are required to be checked and locked in a secure area to be returned at the end of the school day. If the student is found with any device throughout the course of the day, the following procedures will be employed.

1st offense = The electronic device will be confiscated and given back to the student at the end of the same school day. Parent/Guardian will be contacted.

2nd offense = The electronic device will be confiscated and the parent will be contacted for a conference. Parent must sign Electronics contract in order to receive the electronic device.

3rd offense = The electronic device will be confiscated and may be held and returned the **LAST DAY OF SCHOOL!**

****AT NO TIME IS HFI SPECIALIZED LEARNING RESPONSIBLE FOR LOST, STOLEN OR MISPLACED ITEMS****

IN-SCHOOL SUSPENSION

Depending upon a student's behavior, he/she may be assigned to in-school suspension. The Principal will determine the timing and length.

VALUABLES

Students are cautioned not to bring large amounts of money or other personal valuables to school. Students, not the school, are held responsible for the loss of their personal property. If during the check-in process, large amounts of money are found staff and student will put money in sealed envelope until the end of the school day. Parent/guardian will be contacted to inform them of the amount of money on student and to seek their advice on handling of money.

Suicide Prevention Policy

1. Purpose

The Holy Family Institute and HFI Specialized Learning, in recognition of the need to protect the health, safety, and welfare of its students, to promote healthy development, to safeguard against the threat or attempt of suicide among school aged youth, and to address barriers to learning, hereby adopts this policy. This policy corresponds with and supports other federal, state and local efforts to provide youth with prevention education, early identification and intervention, and access to all local resources to promote healthy and prevent personal harm or injury. This policy also corresponds with the mission of Holy Family Institute to provide care and professional treatment services to children and families in crisis and the commitment to helping children, strengthening families and preserving the dignity of family life. All students as part of our admission process will have administered the SBIRT (National Screening, Brief Intervention and Referral to Treatment) screen. The screen will assist in identifying the level of risk (no/low or high risk) in regards to substance use. Recommended services will be based on the results of the screen. Appendix A provides a list of resources for suicide prevention at the local and national level.

2. Prevention Education

Students will receive age appropriate lessons in their classrooms through health education on the importance of safe and healthy choices, as well as help seeking strategies for self or others. Students are taught not to make promises of confidence when they are concerned about a peer or significant other. Lessons will contain information on comprehensive health and wellness, including emotional, behavioral, and social skills development. Lessons are taught by the school nurse, community service providers, gym teacher, and counseling services staff. Students who are in need of intervention will be referred for a Red Flag Meeting for screening and recommendations. Emergency referrals for suicidal threats, language, or harm will follow the Suicide Crisis Response Procedures.

3. Suicide Crisis Response Procedures

All staff are responsible for safeguarding the health and safety of students. All staff are expected to exercise sound professional judgment, err on the side of caution, and demonstrate extreme sensitivity throughout any crisis situation. Any threat or witnesses to any attempt toward self-harm that is written, drawn, spoken, or threatened, will *immediately* follow the threat procedure. School-wide suicide screenings ratings that are elevated will also follow the procedure. *Any threat in any form is treated as*

real and dealt with immediately. The student will not be left alone, nor confidences promised. Thus, in cases of life threatening situations, a student's confidentiality will be waived.

In the case of a suicide threat, a screening will be administered to the student and, depending on results, **re:solve** crisis services and police may be notified. If a 302 mental health assessment is authorized, the parent or guardian will transport the student to the designated hospital location. In the event that a parent or guardian is not available or is not cooperative, the student will have alternative transportation that may include police or EMS in addition to a HFI Specialized Learning staff member.

The student's school team, home district, and any collateral services will be informed of the event after the crisis. The home school district point of contact will be notified and shall address the student's needs in accordance with applicable law, regulations, and Board policy in conjunction with HFI Specialized Learning. For students requiring special education services, the Director of Special Education at the student's home district shall be notified and changes to services or accommodations that the student receives may occur.

Drug and Alcohol Policy

HFI recognizes the abuse of chemicals as a serious and adopts the position that students must be chemically free. HFI policy is to prevent and prohibit the possession and/or use, sale, and/or mimic of sale, distribution and/or intent of distribution of any legal or illegal drug or alcohol or medication on school property, at school-sponsored events. All students, as part of our admission process, will be administered a screening using the SBIRT method (Screening, Brief Intervention, and Referral to Treatment). The screen will assist in identifying the level of risk (no/low, moderate, or high risk) with regards to substance use. Recommended services will be based on the results of the screen.

The use, possession or sale of drugs or alcohol by a student will be handled in a proactive and therapeutic manner, providing the student cooperates. If possession or sale of drugs or alcohol is found on school grounds, police involvement will occur and any substances will be surrendered to the police. If the substance free policy is violated, the student will be required to leave school and be picked up by a parent or guardian.

Any student suspected to be involved with drugs or alcohol or is found to possess substances will be required to participate in the Drug and Alcohol procedure for HFI Specialized Learning. Students will also participate in the procedure if the student has a history of substance abuse or drug related offenses when admitted to HFI Specialized Learning and/or self-reports in the moderate to high-risk area of the school-wide screening. A Drug and Alcohol Level of Care Assessment, offered through the SHORES program (or alternative drug and alcohol program), will include a urine screen and will be conducted within three days of returning to school. The student will be required to comply with the recommendations made by the assessor and the student's home district and collateral team will be informed. Students that bring up concerning use or abuse of substances in counseling will be referred to SHORES on a voluntary basis.

The procedure will be as follows:

1. Teacher/staff witness notifies Principal or principal's designee.
2. Principal/Designee contacts parents/guardians and home school district of the student.
3. If substances found on student, police will be notified.
4. Nurse conducts medical assessment.
5. A SHORES referral is completed and SHORES schedules an intake assessment.
6. If student is thought to be reasonably suspected and visibly impaired and/or substances are found on the student, the parent/guardian has to pick up the student. The student will not be permitted to remain in the presence of peers.
7. Teacher/staff will convene with Crisis Team for a Red Flag Meeting within 3 days.

WEAPONS POLICY

No person shall possess, handle or transmit any knife, cutting instrument or tool, brass or metal knuckles, cane, machete, firearm, shotgun, rifle, B.B. or pellet gun, lookalike gun, chemical agent, explosive device, and/or other tool, instrument or implement capable of inflicting serious bodily injury in any school building, on any school premises, or on or off the school grounds at any school activity, event or function.

The police department of the appropriate jurisdiction shall be immediately notified if any person is discovered to have any weapon or other item in violation of this policy in his/her possession or threatens to use a weapon on another person.

VANDALISM

Students who willfully or carelessly damage, deface or lose school property (books, desks, chairs, paper, computers, or other school property) will be assessed the cost of the repair. Section 628 of School Law also provides for a citation issued by the local police department. School records will be withheld until debts resulting from damage or destruction are paid.

HARASSMENT POLICY

HFI Specialized Learning has strict policies intended to prevent or eliminate harassment in any area of school activity and for all employees. School policy is that any practice or behavior that constitutes sexual harassment will not be tolerated. The types of sexual harassment referred to may involve the practices or behaviors of a person of any age or sex against another person or persons of either sex when these fall within the bounds of the definitions indicated below.

Harassment / Sexual harassment includes conduct, which has the purpose or effect of creating an intimidating hostile, or offensive school environment.

CAFETERIA

The Cafeteria of HFI Specialized Learning strives to offer a quality lunch program for our students. Students must eat lunches in the cafeteria. If a student wishes, he/she may bring his/her lunch. No students are permitted to leave the building for lunch.

The following rules must be followed when students are in the cafeteria:

1. Food and drinks are not to be taken from the cafeteria.
2. Students are asked to refrain from loud talking or yelling while in the cafeteria.
3. Students are not permitted to cut into the serving lines.
4. Trash is to be deposited in the proper receptacles. Each student is responsible for the cleanliness of the area where he/she eats. Chairs should be placed back in the proper position before exiting.
5. Throwing objects or engaging in food fights is unacceptable.
6. After eating, students must remain in the cafeteria area until the end of the lunch period.
7. Students not following cafeteria rules may be assigned to an alternative lunch.

COMPUTER USE

School computers are to be used for educational purpose only. No game playing is permitted on HFI Specialized Education computers, except for those educational software packages that use a game format. Students who willfully or carelessly damage, deface or lose school property (Chromebooks) will be assessed the cost of the repair.

School computers are never to be used to access chat rooms or any other sites that allow instant multi-user interaction.

Information and programs stored on Holy Family's computers, storage systems, or peripherals are the private property of the individual creator or HFI Specialized Learning, and shall not be duplicated.

MEDIA CONSENT

HFI Specialized Learning recognizes that, at times, our students, school events, school activities, and facilities may be subject to videotape, audiotape and/or photography.

HFI Specialized Learning will only allow students to be recorded, interviewed and/or photographed, or students' work to be published for legitimate public or educational purposes. Parents or guardians who

object to having their children being subjected to media access should direct their objection in writing to the Principal. **Failure to file a written objection will serve as implied consent.**

School officials will NOT release confidential information about any student to the media.

STUDENT PRIVILEGES

If appropriate, the Administrations may revoke some or all of the following student privileges: field trips, assemblies or special performances. This will be judged on an individual basis and depend upon the situation.

SUPPORT SERVICES

Workforce Development Program

The Workforce Development Program is designed to introduce and reinforce the basic, essential qualities and skills that are necessary to become successful in the work place. The program creates a “work-like” experience that provides an opportunity for young people to acquire skills, gain experience and improve their abilities to enter and succeed in the work place. In addition to improving job readiness skills, student’s self-esteem and self-confidence will be enhanced. Students will be encouraged to treat this experience like they are “going to work”. It is specially designed for young adults that may or may not have had a challenged past and have a desire to learn and apply what is learned in an effort to enter and succeed in the work force.

REINTEGRATION SUPPORT

When a student is ready to return to his/her Home School, either part-time or fulltime, regular contact is established and maintained in order to assure successful outcomes. A HFI Specialized Learning team will meet to discuss the possible integration with the appropriate school representative(s) and parent/guardian.

TRANSITION PLANNING

Beginning at the age of 14, all students, who have an IEP, will have a transition plan. Transition planning addresses the student’s future life in the community. It evolves from a comprehensive assessment and planning process, which involves the student, parents, teachers and other appropriate professional staff, school district representatives and community agencies. Goals, objectives, activities and specially designed instruction are developed and included in the IEP as a result of the transition team’s work.

SCHOOL HEALTH PROGRAM

Immunizations: All immunizations must be up-to-date and in compliance with state law before a student can attend school. Written documentation of immunizations received is required.

School Health Law Provisions

Physical Exam in grades 1, 6 and 11

Dental Exam in grades 1, 3, and 7

Annual vision, height and weight screening

Hearing screening in Grades 1, 2, 3, 7 and 11.

Parents are strongly encouraged to have physical and dental exams performed by the family physicians and family dentist. Information concerning the procedure to be followed regarding these exams will be distributed during the school term. Physical and Dental forms must be returned to the school nurse. An annual health update form, to be completed by the parent or guardian, will be required yearly for all students.

First aid care will be provided in the event of accidents, injuries or illness that occurs during school. It is the responsibility of the parent or guardian to make sure the school office has up-to-date contact information in the event of an emergency.

According to the school health code, a child may be excluded from school if she/he is suspected or is diagnosed as having a communicable disease.

ADMINISTRATION OF MEDICATIONS

The school nurse will administer medications to students only with the following provisions:

1. **The school must have a written order from the physician and signed consent from the parent/guardian before any medication will be given.**
2. The physician's order must state the: date, student's name, name of medications, diagnosis, dosage, time of administration, possible side effects and curtailment of specific school activities.
3. Medication must be brought to the school by a parent/guardian in properly labeled containers indicating the student's name, physician's name, date of prescription, name and phone number of the pharmacy, name of the medication, dosage and frequency of administration.
4. Emergency Medications such as Epi-pens and Glucagon Injections will require written orders for administration from the physician before they will be administered by staff.
5. Students who carry asthma inhalers must be cleared for self-administration by the school nurse.
6. **Orders for medications must be renewed each school year.**

ADVICE TO STUDENTS

We at HFI Specialized Learning are happy to have you with us and we want to make your time with us as educationally meaningful as possible. To accomplish our goals, we must follow the rules. Rules are set in place to provide structure and guidance for all. In following the rules, we are able to provide a safe and nurturing educational environment for you and other students.

ACT 30 (LEGAL NOTIFICATION)

Act 30, passed by the Pennsylvania legislature, requires the court judicial system, through the juvenile probation department, to provide to school administrators information concerning the adjudication of an enrolled child. Such reports include a description of delinquent acts committed by the student, disposition of the case, probation or treatment reports, prior delinquent history, the established supervision plan and any other information deemed necessary. The building principal is required to share the information with the child's teacher or teachers or the supervisor (principal) of another school to which the child may transfer.

APPENDIX A

Suicide Prevention Resource List

LOCAL RESOURCES - Pittsburgh

Allegheny County

Allegheny County Department of Human Services
24 hours / 7 days
1-888-424-2287

re-solve Crisis Network (24/7)/CACTIS

Main Phone (intakes) 412-864-5003
Hotline Phone/re:solve 888-796-8226

Involuntary Commitment: (412) 350-4457

Answers 24 hours a day, every day
This number answers 24 hours a day, seven days a week and puts a person in touch with an Allegheny County Delegate who can authorize and coordinate involuntary Emergency Examination and Treatment (sometimes called a "302" after the section in the law) and who can provide information about ongoing services. Involuntary commitment is intended for individuals who are in imminent danger of harming themselves or others due to a serious mental illness.

Allegheny County Peer Support Warmline (18+, not for immediate crisis)

1-866-661-9276

American Foundation for Suicide Prevention – Western Pennsylvania Chapter

<https://afsp.org/chapter/afsp-western-pennsylvania/>

LOCAL RESOURCES - Aliquippa

Beaver County

24-Hour Crisis Helpline
& Information Service
(724) 728-3650

Ambridge Callers

(724) 375-7693

American Foundation for Suicide Prevention – Western Pennsylvania Chapter

<https://afsp.org/chapter/afsp-western-pennsylvania/>

NATIONAL RESOURCES

National Suicide Prevention Lifeline (24/7)

1-800-273-8255

Trevor Project (for LGBTQ youth)

1-866-488-7386

Trans Lifeline (for transgender individuals)

1-877-565-8860

Crisis Text Line (24/7)

Text START to 741-741

Lifeline Crisis Chat (online)

<http://www.crisischat.org/>

Society for the Prevention of Teen Suicide

www.sptsusa.org

American Foundation for Suicide Prevention

www.afsp.org/about-suicide/